

# Student Resource Guide



PHOENIX  
SCHOOL OF LAW

*Updated August 18, 2009*

Welcome to the Phoenix School of Law. As a law student, you are going to need support and assistance along the way, and the PhoenixLaw faculty and staff is here to help. This is a guide for getting your questions or concerns to the right people.

**GENERAL SCHOOL INFORMATION**

**Phoenix School of Law  
4041 N. Central Avenue, Suite 100  
Phoenix, AZ 85012-3330**

Phone: 602-682-6800  
Fax: 602-682-6999  
Library: 602-682-6898

Web address: [www.phoenixlaw.edu](http://www.phoenixlaw.edu)  
Email: [admissions@phoenixlaw.edu](mailto:admissions@phoenixlaw.edu)

School Receptionist: Gina Stanley  
[gstanley@phoenixlaw.edu](mailto:gstanley@phoenixlaw.edu)  
602-682-6800

**Library Hours:**

<i>Monday – Thursday</i>	<i>7:30 am – midnight</i>
<i>Friday</i>	<i>7:30 am – 10:00 pm</i>
<i>Saturday</i>	<i>9:00 am – 9:00 pm</i>
<i>Sunday</i>	<i>10:00 am – midnight</i>

*Campus Hours: All other buildings close one hour prior to library closing*

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**Dean of Phoenix School of Law – Eugene Clark**

**Dean’s Suite, Building C, 2<sup>nd</sup> Floor**

**Office Hours: Tuesday 3:00 pm – 5:00 pm – appointment recommended  
Thursday 4:00 pm – 5:00 pm – no appointment necessary**

To schedule an appointment with the Dean:

*Bianca Lauderdale*  
*Administrative Assistant, Dean’s Office*  
[blauderdale@phoenixlaw.edu](mailto:blauderdale@phoenixlaw.edu)  
602-682-6814  
Fax: 602-682-6998

**ACADEMIC AFFAIRS**

**Associate Dean for Academic Affairs – Ann Woodley**  
**Academic Affairs Suite, Building C, 2<sup>nd</sup> Floor**  
**Office Hours: Monday – Friday 8:30 am – 5:30 pm**

To schedule an appointment:

*Bianca Lauderdale*  
*Administrative Assistant, Dean's Office*  
[blauderdale@phoenixlaw.edu](mailto:blauderdale@phoenixlaw.edu)  
602-682-6814  
Fax: 602-682-6998

**OFFICE OF STUDENT ADMINISTRATION**

**Assistant Dean of Student Administration – Alicia Togno**  
[atogno@phoenixlaw.edu](mailto:atogno@phoenixlaw.edu)  
**3<sup>rd</sup> Floor/Tower**  
**602-682-6851**  
**Office Hours: Monday – Thursday 9:00 am – 6:00 pm or by appointment**  
**Friday 8:30 am – 5:00 pm or by appointment**

- Student Petitions
- Request for policy waivers
- Request for withdrawals
- Study Abroad
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**Registrar – Patience Kosowski**  
[pkosowski@phoenixlaw.edu](mailto:pkosowski@phoenixlaw.edu)  
**3<sup>rd</sup> Floor/Tower**  
**602-682-6830**

- Student Grading Numbers (SGNs) for anonymous grading practices
- Changes in Name, Address or Status
- Registration of classes; Add/Drop classes
- Transcripts of classes and grades
- Degree Audits and graduation requirements
- Enrollment verification
- Student/Faculty Mentors – Assignment/Changes
- Student Identification Numbers
- FERPA questions and requests for file review

**Academic Records Coordinator-Arlene Hougland**  
[ahougland@phoenixlaw.edu](mailto:ahougland@phoenixlaw.edu)  
**3<sup>rd</sup> Floor/Tower**  
**602-682-6818**  
**Office Hours: Monday – Thursday 9:00 am – 6:00 pm or by appointment**  
**Friday 8:30 am – 5:00 pm or by appointment**

**OFFICE OF STUDENT OUTCOMES**

**Assistant Dean for Student Outcomes – Karol Schmidt**

**[kschmidt@phoenixlaw.edu](mailto:kschmidt@phoenixlaw.edu)**

**Building C, 2<sup>nd</sup> Floor**

**Office: 602-682-6840**

**Cell: 480-286-4099**

**Office Hours: By appointment**

**Assistant Director of Academic Success – Jo-Ann Handy**

**[jhandy@phoenixlaw.edu](mailto:jhandy@phoenixlaw.edu)**

**Building C, 2<sup>nd</sup> Floor**

**Office: 602-682-6864**

**Office Hours: By appointment**

- Individual Counseling
- Workshops
- 1L Co Hort
- ADA accommodations
- 2L support to 1Ls
- Time/stress management

To schedule an appointment:

*Michelle Barnes*

*Administrative Assistant, Office of Student Academic Outcomes*

**[mbarnes@phoenixlaw.edu](mailto:mbarnes@phoenixlaw.edu)**

602-682-6871

Fax: 602-682-6991

**Assistant Director of Bar Prep – Jill Hudson**

**[jhudson@phoenixlaw.edu](mailto:jhudson@phoenixlaw.edu)**

**Building C, 2<sup>nd</sup> Floor**

**Office: 602-682-6859**

**Office Hours: M 9:30 - 11, T 9 - 11; 4:30 - 5:30pm**

**W 9:30 - 11, Th: 2-3:30pm or by appointment**

- Bar prep
- Character and Fitness Application
- Bar Exams
- MPRE

**Coordinator of Student Services – Brian Foutz**

[bfoutz@phoenixlaw.edu](mailto:bfoutz@phoenixlaw.edu)

**Building C, 2<sup>nd</sup> Floor**

**Office: 602-682-6820**

**Cell: 602-317-4769**

**Office Hours: 9:00 – 6:00**

- Individual counseling
- Scheduling speakers
- Student organizations
- Orientation
- Graduation
- Request for leaves of absence
- Honor code policy and procedure inquiries

**Assistant Director of the Center for Professional Development – Joe Perez**

[jperez@phoenixlaw.edu](mailto:jperez@phoenixlaw.edu)

**3<sup>rd</sup> Floor/Tower**

**Office: 602-682-6841**

**Cell: 480-388-0309**

**Office Hours: M 1-3pm, W 3-6pm, Th 9:30-11am & 2-3pm or by appointment**

A full service career counseling and resource center that supports and assists students in all stages of their career planning process by providing individual guidance, group programs and publications on topics including:

- Self-assessment
- Career planning
- Job search strategies
- Cover letter and resume preparation
- Interview skills
- Legal practice areas and alternatives

## **FACULTY**

*To schedule an appointment:*

Faculty Suite, 2<sup>nd</sup> Floor, Building C  
*Vickie Williams*  
*Administrative Assistant, Faculty*  
[vwilliams@phoenixlaw.edu](mailto:vwilliams@phoenixlaw.edu)  
602-682-6831

*Tonya Templeton*  
*Administrative Assistant, Faculty*  
[ttempleton@phoenixlaw.edu](mailto:ttempleton@phoenixlaw.edu)  
602-682-6812

### **Student Externship Program – Professor Michael A. Yarnell**

[myarnell@phoenixlaw.edu](mailto:myarnell@phoenixlaw.edu)

**Building C, 2<sup>nd</sup> Floor**  
**602-682-6835**

- Student externship questions
- Academic and hour pre-requisites
- Application procedures
- Available placements
- See the Externship TWEN site for general information

### **Moot Court – Professor Victoria Salzmann**

[vsalzmann@phoenixlaw.edu](mailto:vsalzmann@phoenixlaw.edu)

**Building C, 2<sup>nd</sup> Floor**  
**602-682-6837**

- Moot Court Program
- Moot Court eligibility
- Moot Court competitions

### **Phoenix Law Review – Professor Jennifer Spreng**

[jspreng@phoenixlaw.edu](mailto:jspreng@phoenixlaw.edu)

**Building C, 2<sup>nd</sup> Floor**  
**602-682-6826**

- Phoenix Law Review
- Law review eligibility

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**FACULTY**

<i>First Name</i>	<i>Last Name</i>	<i>Phoenix School of Law title</i>	<i>Office Phone</i>	<i>Email</i>
Tom	Alongi	Adjunct Professor of Law	602-682-6812 or 6831	<a href="mailto:talongi@phoenixlaw.edu">talongi@phoenixlaw.edu</a>
Mark	Armstrong	Adjunct Professor of Law	602-682-6812 or 6831	<a href="mailto:marmstrong@phoenixlaw.edu">marmstrong@phoenixlaw.edu</a>
Jeremy	Bogart	Adjunct Professor of Law	602-682-6812 or 6831	<a href="mailto:jbogart@phoenixlaw.edu">jbogart@phoenixlaw.edu</a>
Barbara	Burke	Adjunct Professor of Law	602-682-6812 or 6831	<a href="mailto:bburke@phoenixlaw.edu">bburke@phoenixlaw.edu</a>
Colin	Campbell	Adjunct Professor of Law	602-682-6812 or 6831	<a href="mailto:ccampbell@phoenixlaw.edu">ccampbell@phoenixlaw.edu</a>
Dave	Cole	Assistant Professor of Law	602-682-6857	<a href="mailto:dcole@phoenixlaw.edu">dcole@phoenixlaw.edu</a>
McKay	Cunningham	Assistant Professor of Law	602-682-6876	<a href="mailto:mcunningham@phoenixlaw.edu">mcunningham@phoenixlaw.edu</a>
Daniel	Dye	Assistant Professor of Law	602-682-6808	<a href="mailto:ddye@phoenixlaw.edu">ddye@phoenixlaw.edu</a>
Mitch	Fleischmann	Assistant Professor of Professional Practice	602-682-6854	<a href="mailto:mfleischmann@phoenixlaw.edu">mfleischmann@phoenixlaw.edu</a>
Brigham	Fordham	Assistant Professor of Law	602-682-6861	<a href="mailto:bfordham@phoenixlaw.edu">bfordham@phoenixlaw.edu</a>
Stephen	Gerst	Associate Professor of Law	602-682-6809	<a href="mailto:sgerst@phoenixlaw.edu">sgerst@phoenixlaw.edu</a>
Placido	Gomez	Professor of Law	602-682-6867	<a href="mailto:pgomez@phoenixlaw.edu">pgomez@phoenixlaw.edu</a>
Steve	Gonzales	Associate Professor of Law	602-682-6810	<a href="mailto:sgonzales@phoenixlaw.edu">sgonzales@phoenixlaw.edu</a>
Mary Dolores	Guerra	Assistant Professor of Law	602-682-6838	<a href="mailto:mguerra@phoenixlaw.edu">mguerra@phoenixlaw.edu</a>
Murray	Henner	Adjunct Professor of Law	602-682-6812 or 6831	<a href="mailto:mhenner@phoenixlaw.edu">mhenner@phoenixlaw.edu</a>
Ann	Hobart	Adjunct Professor of Law	602-682-6812 or 6831	<a href="mailto:ahobart@phoenixlaw.edu">ahobart@phoenixlaw.edu</a>
Mark	House	Adjunct Professor of Law	602-682-6812 or 6831	<a href="mailto:mhouse@phoenixlaw.edu">mhouse@phoenixlaw.edu</a>
Jill	Hudson	Assistant Director of Bar Prep	602-682-6859	<a href="mailto:jhudson@phoenixlaw.edu">jhudson@phoenixlaw.edu</a>

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Michael	Jones	Adjunct Professor of Law	602-682-6812 or 6831	<a href="mailto:mjones@phoenixlaw.edu">mjones@phoenixlaw.edu</a>
Maureen	Kane	Assistant Professor of Professional Practice	602-682-6852	<a href="mailto:mkane@phoenixlaw.edu">mkane@phoenixlaw.edu</a>
Diana	Lopez-Jones	Assistant Professor of Professional Practice	602-682-6836	<a href="mailto:dljones@phoenixlaw.edu">dljones@phoenixlaw.edu</a>
Bob	McWhirter	Adjunct Professor of Law	602-682-6812 or 6831	<a href="mailto:bmcwhirter@phoenixlaw.edu">bmcwhirter@phoenixlaw.edu</a>
Michael	McVey	Adjunct Professor of Law	602-682-6812 or 6831	<a href="mailto:mmcvey@phoenixlaw.edu">mmcvey@phoenixlaw.edu</a>
Nancy-Jo	Merritt	Adjunct Professor of Law	602-682-6812 or 6831	<a href="mailto:nmerritt@phoenixlaw.edu">nmerritt@phoenixlaw.edu</a>
Lori	Miller	Assistant Professor of Professional Practice	602-682-6868	<a href="mailto:lmiller@phoenixlaw.edu">lmiller@phoenixlaw.edu</a>
Warren	Miller	Adjunct Professor of Law	602-682-6812 or 6831	<a href="mailto:wmiller@phoenixlaw.edu">wmiller@phoenixlaw.edu</a>
Michael	O'Connor	Associate Professor of Law	602-682-6862	<a href="mailto:moconnor@phoenixlaw.edu">moconnor@phoenixlaw.edu</a>
Angelo	Patane	Adjunct Professor of Law	602-682-6812 or 6831	<a href="mailto:apatane@phoenixlaw.edu">apatane@phoenixlaw.edu</a>
Claudine	Pease-Wingenter	Assistant Professor of Law	602-682-6860	<a href="mailto:cpwingenter@phoenixlaw.edu">cpwingenter@phoenixlaw.edu</a>
MaryAnn	Pierce	Associate Professor of Law	602-682-6823	<a href="mailto:mpierce@phoenixlaw.edu">mpierce@phoenixlaw.edu</a>
Celia	Rumann	Associate Professor of Law	602-682-6866	<a href="mailto:crumann@phoenixlaw.edu">crumann@phoenixlaw.edu</a>
Victoria	Salzmann	Associate Professor of Law	602-682-6837	<a href="mailto:vsalzmann@phoenixlaw.edu">vsalzmann@phoenixlaw.edu</a>
Lynda	Shely	Adjunct Professor of Law	602-682-6812 or 6831	<a href="mailto:lshely@phoenixlaw.edu">lshely@phoenixlaw.edu</a>
Glenys	Spence	Assistant Professor of Professional Practice	602-682-6875	<a href="mailto:gspence@phoenixlaw.edu">gspence@phoenixlaw.edu</a>
Jennifer	Spreng	Assistant Professor of Law	602-682-6826	<a href="mailto:jspreng@phoenixlaw.edu">jspreng@phoenixlaw.edu</a>
Keith	Swisher	Assistant Professor of Law	602-682-6874	<a href="mailto:kswisher@phoenixlaw.edu">kswisher@phoenixlaw.edu</a>

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Scott	Taylor	Assistant Professor of Law	602-682-6873	<a href="mailto:staylor@phoenixlaw.edu">staylor@phoenixlaw.edu</a>
Jalae	Ulicki	Assistant Professor of Law	602-682-6863	<a href="mailto:julicki@phoenixlaw.edu">julicki@phoenixlaw.edu</a>
Penny	Willrich	Associate Professor of Law	602-682-6833	<a href="mailto:pwillrich@phoenixlaw.edu">pwillrich@phoenixlaw.edu</a>
Mike	Yarnell	Associate Professor of Law-Director of Externships	602-682-6835	<a href="mailto:myarnell@phoenixlaw.edu">myarnell@phoenixlaw.edu</a>

### **FINANCE & FACILITIES**

**Director of Finance – Jim Lemire (also contact for facilities)**

[jlemire@phoenixlaw.edu](mailto:jlemire@phoenixlaw.edu)

**Building D**

**602-682-6815**

**Office Hours: Monday and Wednesday 9:00 am – 6:00 pm**

**Tuesday, Thursday, Friday 6:00 am – 3:00 pm**

**Assistant Director of Financial Aid Services – Jason Natwick**

[jnatwick@phoenixlaw.edu](mailto:jnatwick@phoenixlaw.edu)

**3<sup>rd</sup> Floor/Tower**

**602-682-6842**

**Office Hours: Monday - Friday 8:30 am – 5:30 pm**

**Financial Aid and Student Accounts Counselor – Paula Lorona**

[plorona@phoenixlaw.edu](mailto:plorona@phoenixlaw.edu)

**3<sup>rd</sup> Floor/Tower**

**602-682-6805**

**Office Hours: Monday - Friday 8:30 am – 5:30 pm**

- Financial aid
- Financial accounts
- Current student scholarship questions
- Loan deferment assistance
- Disbursements issues

**LIBRARY AND TECHNOLOGY**

**Assistant Director of the Information Resources Center – Christy Ryan**

**[cryan@phoenixlaw.edu](mailto:cryan@phoenixlaw.edu)**

**IRC Suite, 1<sup>st</sup> Floor/Tower**

**602-682-6856**

**Office Hours: By appointment**

- Information Resources Center questions
- Westlaw and LexisNexis assistance
- CALI assistance
- HeinOnline assistance
- Reference questions
- Research assistance
- Suggestions for book or database purchases

To schedule an appointment:

*Kathryn McDowell*

*Administrative Assistant, IRC*

**[kmcdowell@phoenixlaw.edu](mailto:kmcdowell@phoenixlaw.edu)**

**602-682-6803**

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**Public Services Librarian – Ted McClure**

**[tmcclure@phoenixlaw.edu](mailto:tmcclure@phoenixlaw.edu)**

**602-682-6817**

**Public Services Librarian – Kovienna Nelson**

**[knelson@phoenixlaw.edu](mailto:knelson@phoenixlaw.edu)**

**602-682-6843**

**Reference/Instruction Librarian-Patrick Lopez**

**[plopez@phoenixlaw.edu](mailto:plopez@phoenixlaw.edu)**

**602-682-6816**

**Law Library Assistant – Monique Dunlap**

**[mdunlap@phoenixlaw.edu](mailto:mdunlap@phoenixlaw.edu)**

**602-682-6807**

**Technical Services Librarian – Tara Summus**

**[tsummus@phoenixlaw.edu](mailto:tsummus@phoenixlaw.edu)**

**602-682-6828**

**Law Library Assistant – Sarah Prosoy**

**[sprosoy@phoenixlaw.edu](mailto:sprosoy@phoenixlaw.edu)**

**602-682-6824**

**Law Library Assistant – Aubrey Scarborough**

**[ascarborough@phoenixlaw.edu](mailto:ascarborough@phoenixlaw.edu)**

**602-682-6847**

**Law Library Assistant – Becky Gremes**

**[bgremes@phoenixlaw.edu](mailto:bgremes@phoenixlaw.edu)**

**602-682-6848**

**INFORMATION TECHNOLOGY**

**Interim Assistant Director, IT – Dave Bachechi**

**[dbachechi@phoenixlaw.edu](mailto:dbachechi@phoenixlaw.edu)**

**IT Suite, 3<sup>rd</sup> Floor/Tower**

**602-682-6802**

**Systems Administrator – Eric Palmer**

**[epalmer@phoenixlaw.edu](mailto:epalmer@phoenixlaw.edu)**

**IT Suite, 3<sup>rd</sup> Floor/Tower**

**602-682-6844**

**IT Support Specialist – Vince Alvarez**

**[valvarez@phoenixlaw.edu](mailto:valvarez@phoenixlaw.edu)**

**IT Suite, 3<sup>rd</sup> Floor/Tower**

**602-682-6801**

**Systems Programmer & Web Developer – Denis MacPherson**

**[dmacpherson@phoenixlaw.edu](mailto:dmacpherson@phoenixlaw.edu)**

**IT Suite, 3<sup>rd</sup> Floor/Tower**

**602-682-6845**

- General computer support
- Wireless networks support
- Classroom technology support
- A/V or other technology requests

**Help Desk Manager-Steve Barnett**

**[sbarnett@phoenixlaw.edu](mailto:sbarnett@phoenixlaw.edu)**

**IT Suite, 3<sup>rd</sup> Floor/Tower**

**602-682-6846**

**IT Office Hours: Monday – Thursday 8:00 am – 9:00 pm**

**Friday 8:00 am – 7:00 pm**

## **STUDENT ORGANIZATIONS**

### *Student Bar Association (SBA)*

This organization acts as a representative body for the students of Phoenix School of Law and coordinates student activities and organizations. It manages the budget and apportions funds for student activities and organizations as well as acts as an advocate for concerns of the entire Phoenix School of Law.

President: Brittany Robinson

Vice President Day: Daisy Cohn

Vice President Evening: Kim Tirrell-Levinson

Treasurer: Kristina Cervone

Secretary: Jim Plitz

Attorney General: Ashton Dennis

Public Relations: Christina Hamilton

SBA Delegates: Tiffany Alati, Tom Campbell, Amanda Carroll, Joshua De La Ossa, Catherine Eckland, Sean Greengard, Vanessa Guerro, Zach Hagenbuch, Colleen Kearney Clase, James Larson, Matt Lizewski, Max Mahoney, Andrew Mazoff, Mindy McGuire, Chris Mills, Jamie Myers, Joshua Nuñez, Brian Partridge, Ann Marie Ptasinski, Victoria Quach, Sheri Sandoval, Jeff Silence, Ruth Szanto

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### *Alternative Dispute Resolution*

Dedicated to the promotion and use of alternative means to litigation to manage and resolve disputes.

Faculty Advisors: Dean Ann Woodley and Professor Steven Gonzales

### *Asian Pacific American Law Students Association*

The purpose of APALSA is to foster the academic, social, and professional growth of its members by sponsoring legal scholarship activities, social events, and community service among Asian Pacific Americans.

### *Black Law Students Association*

BLSA encourages participation, leadership and community service among African Americans.

Contact: Nicholis Faussette, Richard Okorie, Tiffany Staten

### *Environmental Law Society*

The purpose of the ELS is to develop recycling for the school and community, as well as promote potential employment opportunities in Environmental Law.

Contact: Jason Ceola, Emily Gray

### *Federalist Society*

The purpose of the Phoenix School of Law Federalist Society is to foster thought and debate about the application of conservative and libertarian principles to law.

Contact: Kasey Higgins, Amber Williams, Michael Clancy, Amy Alexander, Kellen Williams

Faculty Advisor: Professor Jennifer Spreng

*Hispanic Law Students Association*

The Hispanic Law Students Association provides Hispanic law students at PhoenixLaw with access to a national network of support resources available through the Hispanic National Bar Association; to ensure the recruitment, academic achievement, and retention of Hispanic law students and to enhance employment opportunities.

Contact: Crystal Rios, Yvetter Carreño, Samantha Cruz, Jessica Martinez, Joy Riddle  
Faculty Advisor: Professor Steven Gonzales

*Intellectual Property Law Society*

The IP Law Society provides interested students with opportunities in the field of intellectual property law (Patents, Trademarks, Copyrights, Trade Secrets, etc.) – through instruction, networking, speakers, and hands-on experience.

*International Law Society*

The International Law Society student organization provides students with expert speakers on a variety of topics related to international law.

Faculty Advisor: Professor Steven Gonzales

*PhoenixLaw Intellectual Property Law Society*

The IP Law Society provides interested students with opportunities in the field of intellectual property law (Patents, Trademarks, Copyrights, Trade Secrets, etc.) - through instruction, networking, speakers, and hands-on experience.

Contact: Paul Pappalardo

*J. Reuben Clark Law Society*

The mission of the J. Reuben Clark Law Society is to affirm the strength brought to the study of law by a law student's personal religious conviction, and to strive through public service and diligence in legal studies to promote fairness and virtue founded upon the rule of law.

Contact: Brian Partridge

*Justice for All*

Phoenix Law's Gay, Lesbian, Bisexual, Transgendered student organization provides a safe, supportive, social network for students of diverse sexual orientations.

Contact: Ann Marie Ptasinski

*Juvenile Law Society*

JLS is a group of students committed to promoting awareness about issues in Juvenile law, both dependency and delinquency, and promoting student involvement.

Contact: Jamie Myers, Heather Chase, Lindsey O'Connor, Brittany Robinson, Preeti Temple

Faculty Advisor: Professor Penny Willrich

*Legal Aid Work for the Protection of Animal Welfare Society*

LAWPAWS is dedicated to providing a forum for education, advocacy, and scholarship aimed at protecting the lives and advancing the interests of animals through the legal system.

Contact: Nikki Cane, Dave Arnone, Deb Harris, Cherise Nelson

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Staff Sponsor: Karol Schmidt

### *Parents Attending Law School*

PALS aims to share information, advocate for resources and provide personal support to law students with children.

Contact: Josh De La Ossa, Kellen Wilkinson

### *Barry Goldwater Sr. Chapter, Phi Alpha Delta*

PAD aims to form a strong bond, uniting students and Professors of law with members of the Bench and Bar, in a fraternal fellowship designed to advance the ideals of liberty and equal justice under the law; to stimulate excellence in scholarship, inspire the virtues of compassion and courage, while fostering integrity and professional competence, and promoting the welfare of its members by encouraging their moral, intellectual, and cultural advancements, so that each member may enjoy a lifetime of honorable professional and public service.

Contacts: Brent Kleinman, Crista Hall, Jason Ceola, Kim Tirrell-Levinson, Amanda Carroll

### *PhoenixLaw Women's Association*

Promoting and encouraging the success of future women lawyers by providing members with information and support to foster connections among female students and the legal community.

Contact: Jamie Vining, Colleen Kearney Clase

### *Public Interest Law Project*

The Public Interest Law Project (PILP) is committed to assisting underserved communities through community service and legal intervention.

Contact: Kimberly Bernhart, Leslie Ross, Misty Weniger

Faculty Advisor: Professor MaryAnn Pierce

### *Sports and Entertainment Law Society*

Educating, informing and connecting students with the Sports and Entertainment industry by increasing networking opportunities, hosting speakers, and building relationships with affiliated organizations.

Contact: Richard Okorie, Judd Nemiro, Greg Uren

Faculty Advisor: Professor Daniel Dye

## ADMISSIONS

**Dean of Admissions – BarbaraKaye Miller**

[bmiller@phoenixlaw.edu](mailto:bmiller@phoenixlaw.edu)

**Office of Admissions, 1<sup>st</sup> Floor/Tower**

**602-682-6819**

**Office Hours: Monday – Friday 8:00 am – 6:00 pm**

- New Student Scholarship questions

To schedule an appointment:

*Anita Gutierrez*

*Administrative Assistant for Admissions*

[agutierrez@phoenixlaw.edu](mailto:agutierrez@phoenixlaw.edu)

602-682-6800

**Assistant Director, Admissions – Candy Kallen**

[ckallen@phoenixlaw.edu](mailto:ckallen@phoenixlaw.edu)

**Office of Admissions, 1<sup>st</sup> Floor/Tower**

**602-682-6813**

- General Admission questions

**Data Manager/Graphic Artist – Bernita Stark**

[bstark@phoenixlaw.edu](mailto:bstark@phoenixlaw.edu)

**Office of Admissions, 1<sup>st</sup> Floor/Tower**

**602-682-6827**

- File completion questions

**Student Recruiter-Jasmine Crowe**

[jcrowe@phoenixlaw.edu](mailto:jcrowe@phoenixlaw.edu)

**Office of Admissions, 1<sup>st</sup> Floor/Tower**

**602-682-6850**

- General Admission questions
- Admission Events and Information Sessions

## HUMAN RESOURCES

**HR Manager – Stephanie Lee**

[slee@phoenixlaw.edu](mailto:slee@phoenixlaw.edu)

**Building C**

**602-682-6821**

**Office Hours: Monday-Wednesday 8:00 am – 5:00 pm, Thursday 7:30 am – 4:30 pm  
Friday 8:00 am – 5:00 pm**